

Use this tool to assess meeting the OEC’s Head Teacher requirements and see what evidence you will need to upload to your OEC Registry account for education and for experience.

1. **See which option you meet** for the setting (center or group) and age of children and upload evidence to your OEC Registry account.
2. Be sure to follow the application steps: [How to Apply for the OEC Head Teacher Certificate](#)

Options for Head Teacher in a **Child Care Center**

Applicants must be at least 20 years old	A. Education Requirement: Upload evidence to your OEC Registry account.	B. Experience Requirement: Document using the Teaching Experience Verification Form and upload to your OEC Registry account (<u>must be in a program with the same licensed or comparable standards</u> ; early childhood covers age birth to under 6 years; school age covers age 5 to under 13 years)
Head Teacher in a Child Care Center for children age birth to 5 (under age 6 years)		
Option 1 <input type="checkbox"/>	A current center-based Child Development Associate Credential issued from the Council for Professional Recognition OR	Over not less than a nine (9) month span of time: At least one thousand and eighty (1,080) hours of documented supervised experience working with children in a program that serves children under the age of 6 years.
Option 2 <input type="checkbox"/>	Twelve (12) credits in early childhood education or child development from a regionally accredited higher education institution	
Option 3 <input type="checkbox"/>	A four (4) year college degree in early childhood education or child development from a regionally accredited higher education institution	
Head Teacher in a Child Care Center for school-age children only (within the age range of 5 years to under 13 years)		
Option 1 <input type="checkbox"/>	At least three (3) credits school age or elementary education from a regionally accredited higher education institution OR	At least two hundred and forty (240) hours of documented supervised experience working directly with a group of school age children in a licensed child care program, licensed youth camp program or an equivalent program as determined at the sole discretion of the office.
Option 2 <input type="checkbox"/>	A degree in any field from a regionally accredited higher education institution PLUS current (not expired) Connecticut State Department of Education elementary education teacher certification OR	
Option 3 <input type="checkbox"/>	A high school diploma PLUS completion of the 45 hours of school age / elementary education online training via OEC Registry account as designated by the OEC	
Head Teacher in a Child Care Center for children age birth to school-age (birth to under 13 years)		
Option 1 <input type="checkbox"/>	A current center-based Child Development Associate Credential issued from the Council for Professional Recognition OR	Over not less than a nine (9) month span of time: At least one thousand and eighty (1,080) hours of documented supervised experience working with children in a program serving children under the age of 6 years AND school-age children (age 5 to under 13 years).
Option 2 <input type="checkbox"/>	Twelve (12) credits in early childhood education or child development from a regionally accredited higher education institution	
Option 3 <input type="checkbox"/>	A four (4) year college degree in early childhood education or child development from a regionally accredited higher education institution	
		At least three hundred and sixty (360) hours of documented supervised experience working with unrelated children under the age of 6 years in a program also serving school-age children (age 5 to under 13 years) AND at least one semester of student teaching with children under the age of 6 years.

Options for Head Teacher in a **Group Child Care Home**

Applicants must be at least 20 years old	A. Education Requirement: Upload evidence to your OEC Registry account.	B. Experience Requirement: Document using the Teaching Experience Verification Form and upload to your OEC Registry account (<u>must be in a program with the same licensed or comparable standards</u> ; early childhood covers age birth to under 6 years; school age covers age 5 to under 13 years)
Head Teacher in a Group Child Care Home for children age birth to 5 (under age 6 years)		
Option 1 <input type="checkbox"/>	A high school diploma or GED (non US high school diploma must have a NACES.org member equivalency report)	Over not less than a nine (9) month span of time: At least one thousand and eighty (1,080) hours of experience working with unrelated children under the age of 6 years.
Option 2 <input type="checkbox"/>	A four (4) year college degree in early childhood education or child development from a regionally accredited higher education institution	At least three hundred and sixty (360) hours of experience working with unrelated children under the age of 6 years AND at least one semester of student teaching with children under the age of 6 years.
Head Teacher in a Group Child Care Home for school-age children only (within the age range of 5 years to under 13 years)		
Option 1 <input type="checkbox"/>	At least three (3) credits school age or elementary education from a regionally accredited higher education institution OR	At least two hundred and forty (240) hours of documented supervised experience working directly with a group of school age children in a licensed child care program, licensed youth camp program or an equivalent program as determined at the sole discretion of the office.
Option 2 <input type="checkbox"/>	A degree in any field from a regionally accredited higher education institution PLUS current (not expired) Connecticut State Department of Education elementary education teacher certification OR	
Option 3 <input type="checkbox"/>	A high school diploma (non US high school diploma must have a NACES.org member equivalency report) PLUS completion of the 45 hours of school age / elementary education online training via OEC Registry account as designated by the OEC	
Head Teacher in a Group Child Care Home for children age birth to school-age (birth to under 13 years)		
Option 1 <input type="checkbox"/>	A high school diploma or GED (non US high school diploma must have a NACES.org member equivalency report)	Over not less than a nine (9) month span of time: At least one thousand and eighty (1,080) hours of experience working with unrelated children under the age of 6 years.
Option 2 <input type="checkbox"/>	A four (4) year college degree in early childhood education or child development from a regionally accredited higher education institution	At least three hundred and sixty (360) hours of documented supervised experience working with unrelated children under the age of 6 years in a program also serving school-age children (age 5 to under 13 years) AND at least one semester of student teaching with children under the age of 6 years.

This At-A-Glance contains sections of licensing regulations. Be sure to review the [full regulations](#).

For detail on assessing credits and degrees, refer to the [CT Common Standard for Assessing Early Childhood Credits and Degrees](#) and the [CT Common Standard for Assessing School-Age Credits and Degrees](#).